

## EDUCATION MANAGEMENT & NETWORK, INC BENEFIT ELECTION & CHANGE FORM

Email: [enrollment@44N.com](mailto:enrollment@44N.com) or fax: 855-306-1098

Please **print CLEARLY** and complete **ALL** fields

<b>ENROLLMENT TYPE:</b> <input checked="" type="checkbox"/> Open Enrollment <input type="checkbox"/> New Hire <input type="checkbox"/> Change					
<b>EMPLOYEE INFORMATION</b>					
<b>Reason for Change:</b> <input type="checkbox"/> Loss of Coverage <input type="checkbox"/> Birth <input type="checkbox"/> Adoption/Legal Guardian <input type="checkbox"/> Marriage <input type="checkbox"/> Name Change/Address					
NAME:			EFFECTIVE DATE: <b>11/01/2023</b>		
SSN:	DATE OF BIRTH:	DATE OF HIRE:	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Married <input type="checkbox"/> Single	
MAILING ADDRESS:		CITY:	ST:	ZIP:	
LOCATION: <input type="checkbox"/> CANIFF <input type="checkbox"/> NEW DAWN <input type="checkbox"/> OAKLAND		ANNUAL SALARY:	PHONE:		
<b>MEDICAL COVERAGE</b>		<b>VISION COVERAGE</b>	<b>DENTAL COVERAGE</b>		<b>DISABILITY</b>
<b>HAP HMO</b> <input type="checkbox"/> Yes, I would like to enroll – MUST COMPLETE PCP FORM if your first time enrolling <input type="checkbox"/> WAIVE – MUST COMPLETE A WAIVER FORM		<b>VSP VISION</b> <input type="checkbox"/> YES, I would like to enroll <input type="checkbox"/> NO, Waive Coverage	<b>DELTA DENTAL</b> <input type="checkbox"/> YES, I would like to enroll <input type="checkbox"/> NO, Waive Coverage		<b>LINCOLN</b> <input checked="" type="checkbox"/> STD
<b>COVERAGE</b>	<b>DEPENDENT NAME (FIRST MI LAST)</b>	<b>SSN</b>	<b>DATE OF BIRTH</b>	<b>RELATIONSHIP</b>	<b>SEX</b>
<input type="checkbox"/> Medical <input type="checkbox"/> Vision <input type="checkbox"/> Dental	(1)				<input type="checkbox"/> M <input type="checkbox"/> F
<input type="checkbox"/> Medical <input type="checkbox"/> Vision <input type="checkbox"/> Dental	(2)				<input type="checkbox"/> M <input type="checkbox"/> F
<input type="checkbox"/> Medical <input type="checkbox"/> Vision <input type="checkbox"/> Dental	(3)				<input type="checkbox"/> M <input type="checkbox"/> F
<input type="checkbox"/> Medical <input type="checkbox"/> Vision <input type="checkbox"/> Dental	(4)				<input type="checkbox"/> M <input type="checkbox"/> F
<input type="checkbox"/> Medical <input type="checkbox"/> Vision <input type="checkbox"/> Dental	(5)				<input type="checkbox"/> M <input type="checkbox"/> F
<b>Please select a Primary Care Physician (PCP)</b>					
<b>Name of Member</b>		<b>Member's Provider Name &amp; Address</b>			
<b>COORDINATION OF BENEFITS INFORMATION – PLEASE COMPLETE IF YOU, YOUR SPOUSE, OR DEPENDENT(S) HAVE ANY OTHER COVERAGE</b>					
OTHER COVERAGE <input type="checkbox"/> YES <input type="checkbox"/> NO    If Yes, Complete Below					
	Member Name(s)	Other Carrier Name	Group Number	Employer Name	
<input type="checkbox"/> MEDICAL/PRESCRIPTION					
<input type="checkbox"/> DENTAL					
<input type="checkbox"/> VISION					
MEDICARE ENROLLEES *	<input type="checkbox"/> YOURSELF	MEDICARE #:	<input type="checkbox"/> Age <input type="checkbox"/> Disability <input type="checkbox"/> ESRD		
MEDICARE ENROLLEES *	<input type="checkbox"/> SPOUSE	MEDICARE #:	<input type="checkbox"/> Age <input type="checkbox"/> Disability <input type="checkbox"/> ESRD		
MEDICARE / MEDICAID / OTHER*	<input type="checkbox"/> ELIGIBLE DEPENDENT	DEPENDENT NAME(S):	ID #	<input type="checkbox"/> ESRD	

*\* If you, your spouse or any dependent(s) listed are enrolled in Medicare, please attach a copy of your Medicare card(s)*

YES, I ELECT TO PARTICIPATE IN QUALIFIED PRE-TAX PREMIUMS (Contact the HR Department for after tax options)

**CERTIFICATION- You must sign this form to complete your enrollment.**

By signing this form, I certify that these are my benefit elections and that:

1. I understand that having agreed to enroll, that I will have no right to participate in the benefit plans and that these benefits will not be available to me, until I have completed, signed and returned the enrollment form and my enrollment is accepted. I understand that as of the first day of the plan year, which this agreement cannot be changed or revoked during the plan year unless I experience a qualified change in my family status as defined in the Plan Documents. I understand that coverage applies only to expenses incurred during my participation in the plan.
2. I authorize the "pre-tax" deduction of a portion of my salary based on the benefit coverage's I have elected above to be deposited in equal deposits as my personal Benefit Credits until I revoke or replace such and I understand that my share of the cost of the benefits under the group health insurance plan may be adjusted from time to time to reflect the change in rates charged by the carriers. I understand that my unused contributions made under this plan cannot be refunded to me and become the property of my employer.
3. I understand that pre-tax contributions paid under this Salary Reduction Agreement reduce my compensation for Social Security tax purposes. This means that my Social Security benefits could be decreased because of the decreased amount of compensation which is considered for Social Security Purposes

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_